

Applicants living and/or studying outside the Philippines are considered foreign applicants.

A. DURING APPLICATION

Applicants who cannot be in the Philippines to take the Ateneo College Entrance Test (ACET) may take the Scholastic Aptitude Test I (SAT I). Those who will take the SAT I in lieu of the ACET must submit a photocopy of the official SAT I results together with all the other requirements.

Take note that the SAT I must have been taken within the last two years prior to application. For those who have yet to take the SAT I, be sure to sign-up for the October 2012 schedule at the latest. Late SAT I results will not be accepted.

No financial aid is granted to foreign applicants.

B. APPLICATION PROCESS

1. Acquisition of Application Form

Applicants may secure the application form from the Office of Admission and Aid, G/F Kostka Hall, Ateneo de Manila University from June 11 to August 15, 2012.

Foreign applicants may download the application form at www.ateneo.edu/ls-oaa. In downloading the Ateneo application kit, please take note of the following:

- a. Print the Ateneo application kit on A4 size bond paper (8.27" x 11.69").
- b. Make sure to print all required forms listed below:
 - Application Form (4 pages)
 - Secondary School Record and Principal's Recommendation Form
 - Recommendation Form 1
 - Recommendation Form 2
 - ACET Exam Permit
 - Acknowledgment Slip

2. Filling out the Application Form

- a. Fill out the application form carefully by printing (using ink) or typing all the information requested. Write N/A if the information is not applicable.
- b. Omissions can delay processing of application.
- c. Only application forms correctly and completely filled out will be accepted and processed.

3. Submission of Requirements

- a. Submit all the requirements listed below:
 - Application Form (4 pages)
 - **sealed** Secondary School Record and Principal's Recommendation Form
 - **two (2) sealed** Recommendation Forms
 - Personal Essay
 - Acknowledgment Slip
 - ACET Exam Permit (if taking the ACET) or SAT I Results (if replacing the ACET w/ SAT I)
 - School Profile
- b. Submit or mail requirements via courier to the following address:

Office of Admission and Aid
G/F Kostka Hall
Ateneo de Manila University
Katipunan Avenue, Loyola Heights
Quezon City, Philippines 1108
- c. Make sure to enclose the application fee payment of US\$ 50 or PHP 2,800 (cash or cheque), in good condition (i.e., without creases, torn edges and pen markings). Foreign cheques must be from a major US bank or its affiliated local banks. Please make cheque payable to "Ateneo de Manila University". **The application fee is non-refundable.**
- d. Deadlines:

August 17, 2012, Friday, 5:00PM

ACET Registration and submission of requirements of applicants taking the ACET on September 15 or 16, 2012

November 16, 2012, Friday, 5:00PM

Submission of application requirements of applicants replacing the ACET with the SAT I

4. Application Decisions

- a. Decision letters will be mailed directly to the applicant.
- b. Please get in touch with the office if no decision letter is received by March 2013.

C. UPON ACCEPTANCE

An annual fee of PHP 33,499.30 (may vary slightly per school year) will be collected upon enrollment from accepted foreign students/non-resident Filipinos. An applicant is considered "non-resident" if he or she has not met the residency requirement of three years of schooling in a local high school or college prior to enrollment in the Loyola Schools. Exemptions may be granted to missionaries and religious; Filipinos who are children of Overseas Filipino Workers; and children of returning Filipino expatriates. To request for exemption, a letter and supporting documents must be submitted upon confirmation. The non-resident fee is not applicable to the following: special exchange students, non-degree students and students on audit.

If accepted, foreign students/non-resident Filipinos must inquire from the Philippine Embassy/Consulate of the country of origin for student visa requirements and processing. Accepted foreigners are required to take three (3) courses in the National Language – Filipino as part of the Ateneo de Manila curriculum.

Those from the **UNITED ARAB EMIRATES** and the **Middle East** must read the *Guidelines for Foreign College Freshman Applicants (Examinees from UAE and Applicants from the Middle East)*. Please visit www.ateneo.edu/ls-oaa for updates.

Foreign transfer applicants must refer to or request a copy of the *Guidelines for Local and Foreign College Transfer Applicants*.