



ATENEIO DE MANILA UNIVERSITY
OFFICE OF THE PRESIDENT

Memo # U2223-003
9 June 2022

Memo to : The University Community
Subject : Updated Health Protocols and Guidelines for Campus Access,
the Use of University Facilities, and Holding of Events on Campus

In consideration of the desire of the university to gradually return to normal operations while still providing our community and our guests with the safest possible environment in which to live, study, and work, we are issuing the following revised health protocols and guidelines for campus access, the use of university facilities and holding of events, effective immediately.

These policies are consistent with local and international safety standards and the directives from all relevant government agencies under the prevailing Alert Level 1.

Use of University Facilities and Holding of Events on Campus

Our priority continues to be to focus on on-site activities that align with the central mission of the university, including but not limited to:

- Face-to-face classes, academic activities, and co-curricular activities
- Support for online classes
- Research
- University and unit-organized in-person events for students, employees, and/or alumni
- Sports and other wellness activities that can help to promote the overall health and well-being of our university community
- Mission-related outreach and extension activities

Approval for on-site activities is devolved to the unit heads, who are urged to use proper discretion in determining which activities to allow and to disallow.

Subject to the appropriate university rules and regulations, outside organizations and non-members of the Ateneo community may also be allowed to hold events on campus, as long as such events are sponsored/endorsed by duly authorized university and unit officials, and subject to the approval of the custodians of the facilities that will be used.

Qualifications for Campus Access

These guidelines will cover all locators inside the various Ateneo de Manila University campuses (Loyola, Rockwell, Ortigas, and Salcedo) including Jesuit residences, affiliated units, and tenants.

As a general rule, the guidelines on vaccination requirements (IATF Resolution 148 B) as specified in the memo #U2021-047 from the Office of the President shall continue to be implemented: only fully vaccinated persons or those who have had a negative RT PCR test taken no more than fourteen days before date of campus entry are allowed inside any of our campuses*.

*Pursuant to DepEd-DOH JMC no. 001 s 2022, students enrolled in our Basic Education units students are exempted from this requirement when participating in face-to-face classes and other official school activities. (Refer to OP memo # U2021-068)

Our current Blue Pass system for campus access and health monitoring will continue to be in force across all of our campuses, with the following refinements:

From June to July 2022

1. Employees, students, and individuals who regularly come to campus (e.g. parents, drivers, contractors) must show their Blue Pass or Digital ID to the guards for visual inspection at all campus access points.
2. Casual/Infrequent visitors must request prior approval for their visit from the relevant office, by filling up and submitting a Campus Access Request Form, together with a copy of either their vaccination card or a negative RT PCR test taken not more than 72 hours before the campus visit.
3. Outside organizations holding duly approved events on campus must submit a list of participants to the Campus Safety and Mobility Office through their host unit, and ensure that all of their participants are fully vaccinated or have had a negative RT PCR test taken not more than 72 hours before the event.
4. Walk-ins (Grab/delivery driver and courier) will be asked to show their vaccination cards and a valid ID. Their personal and vehicle information will be recorded in the visitor's logbook.
5. Validation of Blue Pass, temperature checks and health monitoring will still be done at the entry points to our various complexes (e.g. Grade School complex, Junior High School complex, Senior High School complex, Loyola Schools complex) within the campus.

From August 2022 onwards

1. We expect a significant increase in activity beginning August 2022, when most of our school units will be resuming face-to-face classes. To prevent traffic congestion at the campus access points, vehicle gate pass stickers will be issued to all eligible employees, students, affiliates, and individuals who regularly enter the campus. All vehicles with the proper gate pass stickers will be allowed to enter the campus. There will be no visual inspection of the Blue Pass at any of our *vehicular* campus access points.
2. Special lanes will be set aside for vehicles without the appropriate gate pass stickers. All passengers must undergo screening from campus security, including visual inspection of their Blue Pass, before they are granted access into the campus.
3. Blue Pass validation and health monitoring will still be conducted at all entry points to the various complexes on campus.
4. Outside organizations holding events on campus must submit a list of participants/attendees (with vehicle details) to CSMO through the host/sponsoring unit, and ensure that the participants are fully vaccinated or have a negative RT PCR test taken not more than 72 hours before the event.
5. Walk-ins (Grab/delivery drivers and couriers) must show their vaccination cards and valid ID before campus entry. Their personal and vehicle information will be recorded in the visitor's logbook.

Minimum Public Health Standards to be Enforced Onsite

We would like to remind everyone to continue observing proper health and safety protocols to ensure the well-being of the community:

- Wear face masks at all times
- Maintain a 1-meter radius between individuals at all times
- Wash hands as frequently as possible
- Keep face-to-face close interactions to no more than 30 minutes
- Ensure adequate ventilation in enclosed venues. (Refer to the ventilation guidelines from CFMO)
- Regularly clean high contact surfaces (e.g. knobs/handles, transaction windows, switches)
- Dispose of all waste using designated collection bins

- All existing (i.e. pre-pandemic) policies on safety and health, including the rules on smoking, the consumption of alcoholic beverages and prohibited substances, and the observance of traffic and parking rules continue to remain in effect.

Effects of Future Advisories

These guidelines are subject to change at any time, based on future advisories from relevant government agencies (e.g. IATF, DOLE, DOH, LGUs, CHED, and/or DepEd).

I ask for everyone's cooperation and strict compliance with the above.

(Sgd) Roberto C Yap SJ
President