



ATENEO DE MANILA UNIVERSITY  
Senior High School

NAME OF APPLICANT: \_\_\_\_\_ Date application was received \_\_\_\_\_

**APPLICATION FOR SCHOLARSHIP/FINANCIAL AID**

*(Applicants accepted on appeal are disqualified from receiving financial aid.)*

**Application Procedures:**

1. This form should be downloaded and printed on size A4 bond paper.
2. The applicant or his/her parents/guardian should accomplish this form carefully and completely, answering all questions. No item should be left blank. (Write **NA** if the question is *Not Applicable*.)
3. The accomplished application form together with the requirements should be submitted
  - a. **along with** the Admission Application form for Grade 11 applicants;
  - b. *before the last Monday of April prior to the beginning of the school year* for Grade 12 applicants.
4. Only applications with complete requirements will be processed.
5. Place the application form together with the other requirements inside a LONG BROWN ENVELOPE then paste this application cover page with the Checklist of Requirements on the outer side of the envelope (the side without the flap).
6. Documents filed in support of this application become the property of the Ateneo Senior High School and will **not** be returned to the applicant.

**DO NOT WRITE BELOW THIS LINE.**

**Checklist of Requirements:**

- Letter from parents or guardian clearly **describing the family's financial situation** and **justifying the need** for financial aid
- Clear photocopy of the Final Report Card of the last completed school year
- Clear photocopy of the parents' **Annual Income Tax Return** or **Certificate of Tax Withheld**. For proprietors of businesses, submit a copy of the **company's Income Statement and Balance Sheet**. In the absence of these documents, submit a *notarized Certificate of Non-Filing of Income Tax* issued by the BIR's Revenue District Office in your area. *(Bring original documents for verification.)*
- Clear photocopy of the parents' **Pay Slips** for the past two (2) months
- Photocopy of the following **Utility Bills** for the past three (3) months *(Bring original documents for verification)*: Electricity, Water, Telephone, Credit Card/s (include all pages of the bill that show purchases made on credit)
- Photographs of your family's residence (showing the full view of the whole house, kitchen and bedrooms). Attach the photos in the space provided.
- For proprietors of micro-businesses (e.g. *sari-sari* stores, *carinderia*, print shops, etc.) also attach a photo of the front or operating area of the business.

Action of the Committee on Admission & Aid: [ ] **GRANTED** [ ] **DENIED**

[ ] Full tuition, fees  
 [ ] Full tuition  
 [ ] Full fees  
 [ ] \_\_\_\_\_% tuition  
 [ ] \_\_\_\_\_% fees

REMARKS:



ATENEO DE MANILA UNIVERSITY  
Senior high School

Attach  
recent 1x1  
ID photo

**APPLICATION FOR SCHOLARSHIP/FINANCIAL AID**

New Application  Application for Renewal of Grant  
Incoming Grade  11  12  
School Year \_\_\_\_ to \_\_\_\_

PLEASE WRITE LEGIBLY. Write N/A if the information required is not applicable.

**PERSONAL INFORMATION**

NAME \_\_\_\_\_  
*Last Name First Name Full Middle Name Nickname*

HOME ADDRESS \_\_\_\_\_  
\_\_\_\_\_

TEL. NO. \_\_\_\_\_ MOBILE NO. \_\_\_\_\_ EMAIL \_\_\_\_\_ GENDER  Male  Female

DATE OF BIRTH \_\_\_\_\_ CITIZENSHIP \_\_\_\_\_ RELIGION \_\_\_\_\_

LAST SCHOOL ATTENDED \_\_\_\_\_

Were you a recipient of a scholarship/financial aid grant last school year?  YES  NO

If YES, what percentage of tuition and fees subsidy did you get? \_\_\_\_\_

If NO, how did your family settle payment for your tuition and fees last school year? \_\_\_\_\_

(A separate sheet of paper may be used for this portion.)

List all your extra-curricular activities, including positions held.	List any honors or awards you have received for scholastic achievement and deportment.	List your community or church activities.

Were you placed on probation status last SY?  Yes  No. If YES, please provide a brief explanation of the reason for your probation.

\_\_\_\_\_  
\_\_\_\_\_

**DATA ON PARENTS**

**FATHER'S NAME** \_\_\_\_\_ AGE \_\_\_\_\_ [ ] LIVING [ ] DECEASED  
 CITIZENSHIP \_\_\_\_\_ EDUCATIONAL ATTAINMENT \_\_\_\_\_  
 OCCUPATION \_\_\_\_\_ NAME OF COMPANY/EMPLOYER \_\_\_\_\_  
 JOB TITLE/POSITION \_\_\_\_\_ NO. OF YEARS IN THE COMPANY \_\_\_\_\_  
 IMMEDIATE SUPERVISOR \_\_\_\_\_ POSITION \_\_\_\_\_  
 (IF SELF-EMPLOYED) NATURE OF WORK/BUSINESS \_\_\_\_\_  
 WORK ADDRESS \_\_\_\_\_  
 TEL. NO. \_\_\_\_\_ MOBILE NO. \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

**MOTHER'S NAME** \_\_\_\_\_ AGE \_\_\_\_\_ [ ] LIVING [ ] DECEASED  
 CITIZENSHIP \_\_\_\_\_ EDUCATIONAL ATTAINMENT \_\_\_\_\_  
 OCCUPATION \_\_\_\_\_ NAME OF COMPANY/EMPLOYER \_\_\_\_\_  
 JOB TITLE/POSITION \_\_\_\_\_ NO. OF YEARS IN THE COMPANY \_\_\_\_\_  
 IMMEDIATE SUPERVISOR \_\_\_\_\_ POSITION \_\_\_\_\_  
 (IF SELF-EMPLOYED) NATURE OF WORK/BUSINESS \_\_\_\_\_  
 WORK ADDRESS \_\_\_\_\_  
 TEL. NO. \_\_\_\_\_ MOBILE NO. \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

**PARENTS:** [ ] Together [ ] Unmarried [ ] Separated/Divorced/Union Annulled [ ] Widow/er [ ] Single Dad/Mom  
**Applicant lives with:** [ ] Both parents [ ] Dad [ ] Mom [ ] Grandparent/s [ ] Others \_\_\_\_\_

**FINANCIAL STATUS**

**DATA ON RESIDENCE AND PROPERTIES:**

<b>House</b>							
[ ] <b>Rented</b> (monthly rent _____ years renting _____)							
[ ] <b>Owned</b> (year acquired _____ amount paid _____ present market value _____)							
[ ] <b>Mortgaged</b> (monthly amortization _____ years to pay _____)							
House is shared with (indicate number) ___ members of the immediate family ___ members of extended family ___ others (specify) _____							
Lot area/ Floor area		No. of bedrooms		No. of T&B		No. of helpers, drivers	
No. of TV sets		No. of computer units		No. of refrigerators		No. of aircon units	
<b>Other properties: Description</b>		<b>Location</b>		<b>Year acquired</b>	<b>Amount paid</b>	<b>Present market value</b>	
<b>Vehicle Make</b>		<b>Model and Year</b>		<b>Year acquired/Acquisition cost</b>		<b>Balance of Mortgage</b>	

**SIBLING/S STILL IN SCHOOL:**

Name	Age	Grade/Year	School	Annual Tuition	Scholarship	Amount of Grant

**SIBLING/S NOT OR NO LONGER IN SCHOOL:**

Name	Age	Civil Status	Occupation	Company	Annual Income	Contribution to Family

**DATA ON TRAVEL** – Please indicate trips of the applicant to other countries in the past three years.

Destination	Date(s) of Trip	Purpose of Trip	How Trip was financed

**PHOTOS**

ATTACH A CLEAR PHOTO OF THE HOUSE HERE (FULL VIEW OF WHOLE HOUSE).

ATTACH A CLEAR PHOTO OF THE KITCHEN HERE.

ATTACH CLEAR PHOTO(S) OF THE BEDROOMS HERE.

For proprietors of micro-businesses (store, carinderia, print shop, etc.)  
ATTACH A CLEAR PHOTO OF THE FRONT OR OPERATING AREA OF THE BUSINESS

**PLANS**

**If the student is accepted in Ateneo, how does he/she plan to go to school?**

<input type="checkbox"/> Will commute	<input type="checkbox"/> Will be brought by a private vehicle	<input type="checkbox"/> Will be brought by school bus	<input type="checkbox"/> Will rent a place near Ateneo and walk	<input type="checkbox"/> Will walk
Projected daily cost of commuting (to and from):	Projected monthly gasoline expense:	Projected monthly school bus fee:	Projected monthly cost of rent:	

**DATA ON FAMILY INCOME AND EXPENSES:**

INCOME & INVESTMENTS	Amount	MONTHLY EXPENSES	Amount
Father's annual gross income		Food & groceries	
Mother's annual gross income		Tuition payments	
Annual Income from other sources: (source: _____)		House rent/amortization	
(source: _____)		Electricity	
<b>TOTAL ANNUAL GROSS INCOME</b>		Utility bills (water, phone, etc.)	
Net taxable income		Transportation	
<b>TOTAL AVE. MONTHLY INCOME</b>		Allowances	
*If separated, average monthly financial support given by spouse /partner		Helpers, drivers	
Average monthly financial support from relatives/friends		Other expenses:	
Investments: ▪ Bank deposits ▪ Money placements ▪ Securities, etc.			
		<b>TOTAL MONTHLY EXPENSES</b>	

**Liabilities:**

Description of liability	Payee	Amount payable

**Insurance Policies:**

Nature of policy	Company	Amount	Yearly premium	Date of maturity

**DECLARATION BY THE PARENTS/GUARDIAN**

*We hereby certify that all information supplied in this application is accurate and complete and we authorize Ateneo Senior High School to verify all information supplied herein.*

*We consent to allowing the Ateneo Senior High School Office of Admission and Scholarships to share and disclose data in this form to potential benefactors of our child.*

*We agree to allow the Ateneo Senior High School Office of Admission and Scholarships to use the data in this form for purposes related to this application for financial aid.*

*We fully understand that misrepresentation of information supplied herein will be considered sufficient reason for the Ateneo Senior High School to deny our application for financial aid or to revoke any form of financial aid granted to us.*

Father's/Guardian's Signature \_\_\_\_\_ Applicant's Signature \_\_\_\_\_

Mother's/Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_